

**Cyber Safety Guide**

In our commitment to your digital safety, we would like to shed light on some essential cyber security practices, especially in relation to interactions with our firm.

In today's digital landscape, it's important to remain vigilant as cyber threats continue to evolve. At **insert firm name here**, we do everything in our power to keep you safe, but it is still imperative to be cyber aware.

Cybercriminals might approach you through emails, SMS, or phone calls with the aim of deceiving you. Be vigilant and stay mindful of these simple yet effective tactics.



**Our promise to you**

We will never ask you to confirm your personal details or account information through email or SMS. We will use more secure methods, such as a secure website or via a direct phone call to the number you supply us with.

If you receive a suspicious email or SMS request, it's crucial to verify the authenticity of the requestor before sharing any personal information. You can do this by contacting us directly through our official website or phone number, not through the contact information provided in the suspicious message.

If you have concerns about potential fraud in relation to your matter, please report this to us immediately through  
**insert firm website address or firm phone number**.

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**Our top cyber safety tips**



**Secure your accounts** by using multifactor authentication (MFA). MFA is a security measure that requires two or more proofs of identity to grant you access.

**Choose secure passwords or passphrases** that use four or more random, unrelated words as your password. The longer, more unpredictable, and more unique, the stronger the password will be.

**Secure your devices** by password protecting your phones, tablets, laptops, and computers and installing an antivirus software. Ensure you are keeping your devices up to date, as providers often release security enhancements.

**Do not click on suspicious links** or download unknown attachments, even if the sender looks like a trusted source.

**Be aware of phishing and pharming scams  
  
Phishing** is a cyberattack where deceitful emails or websites, often mimicking trusted sources, trick people into revealing sensitive information like passwords and credit card details. Attackers use this stolen data for identity theft and financial fraud.

**Pharming** redirects website traffic to fraudulent sites, even if users enter the correct URL. It can lead to theft of data and the installation of malware on victims' devices, compromising their security.

Australian Federal Police recommendations

**Where to report a cybercrime**

A white circle with a black background

Description automatically generatedA white outline of a shield with a star on it

Description automatically generatedA person standing in a window

Description automatically generatedA person with a beard

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If you received a suspicious looking email that appears to have been sent by **insert firm name here**, for your safety, DON’T click on any links or attachments in the email. Please get in touch with us immediately.

Utilise resources like Scamwatch, a government initiative focused on providing guidance about scams and cyber threats.

Contact your local law enforcement agency

If you encounter any form of cybercrime or have concerns about potential fraud, remember that you have options:

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10 years to purchase their first home in the Blue Mountains of New South Wales, Simon received an invoice via email from his conveyancer requesting payment for the initial home deposit. Unbeknownst to him, scammers had intercepted the email and altered the account details. Within two transfers, the couple lost **$274,311.57**. Despite their efforts to recover the funds, they received only a fraction of it back, leaving them with a more substantial mortgage than anticipated.  
  
Read the full story [here](https://www.theguardian.com/australia-news/2023/aug/20/australian-email-payment-redirection-scam).

Australian homebuyers, Simon Elvins and his wife, endured a heartbreaking ordeal when they lost nearly **$250,000** to a payment redirection scam. Having saved for

providers before going overseas, they lost at least **$325,000** to fraudsters who created 20 credit and debit accounts in their names.  
  
Read the full story [here](https://www.abc.net.au/news/2023-08-09/melbourne-identity-theft-victims-lose-money-fraudsters/102701944).

John and Julie, a Melbourne couple, faced a holiday nightmare when they discovered their bank accounts were being drained due to identity theft. Despite notifying their banks and credit card

**Cases of fraudulent activity**